50

Past Papers

COMPUTER MCQS
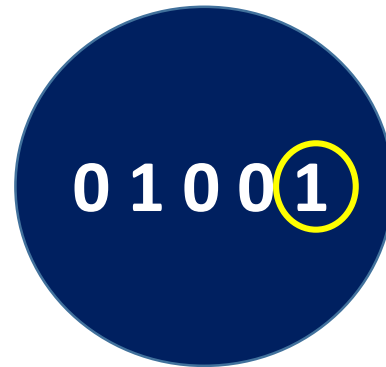
PPSC|FPSC|CSS

Q #1 **Bit is also Called**

A.   **Binary Unit**

B.   **Binary Digit**

C.   **Binary System**

D.   **Digital System**

A **binary digit**, or bit, is the smallest unit of information in a computer.

0 1 0 0 1

کمپیوٹرڈیٹا یعنی معلومات کو سیو کرنے کے لیے استعمال کیا جاتا ہے۔

Q #2 **PROM Chips are Programmed BY Plugging them into**

PROM =Programmable Read-only Memory

A. **Chip Kits**

B. **ROM Burners**

C. **PROM Programmer**

D. **PROM Reader**

Once the **PROM** is programmed, the data written is permanent and cannot be erased or deleted.

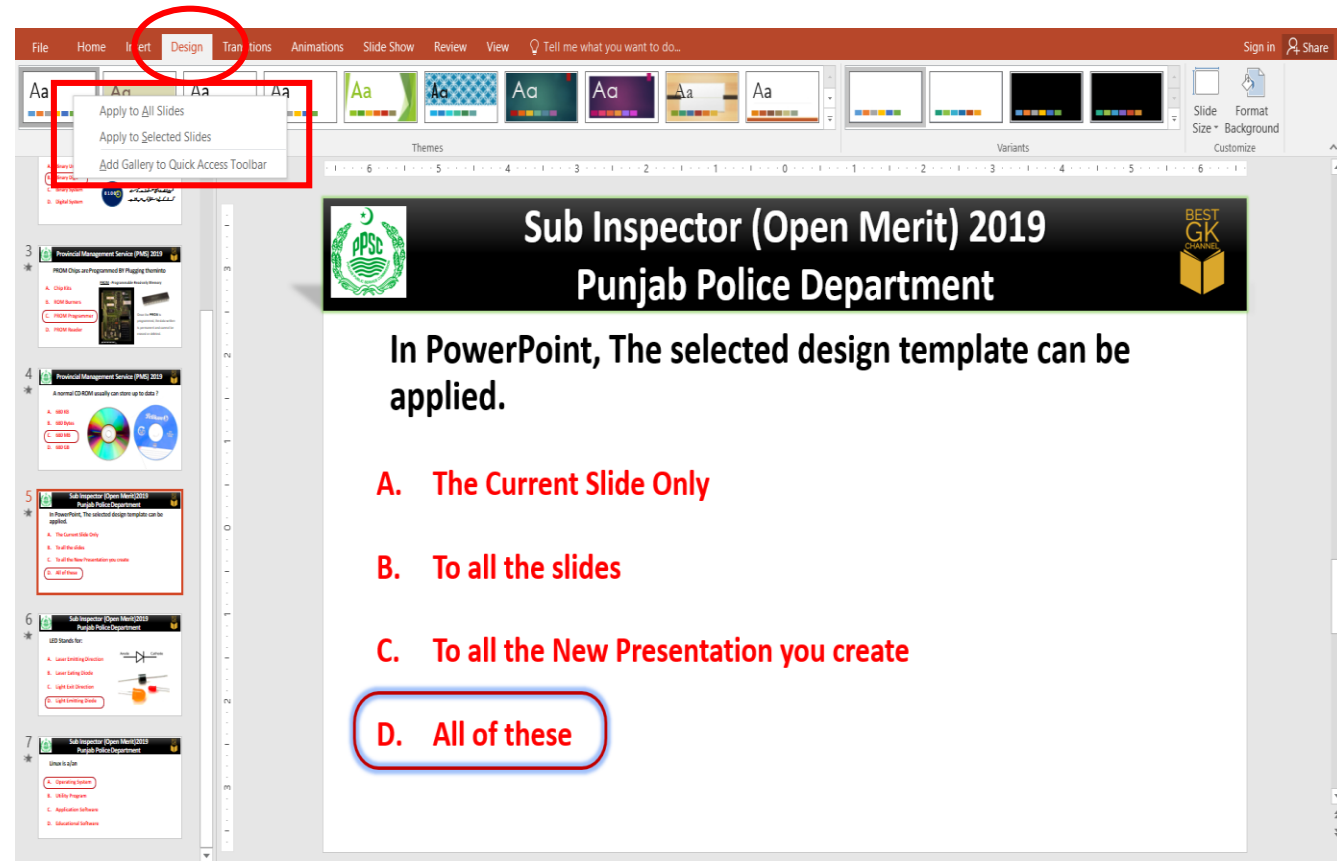**Q #3** **A normal CD-ROM usually can store up to data ?**

A. 680 KB

B. 680 Bytes

C. 680 MB

D. 680 GB

Q #4 In PowerPoint, The selected design template can be applied.
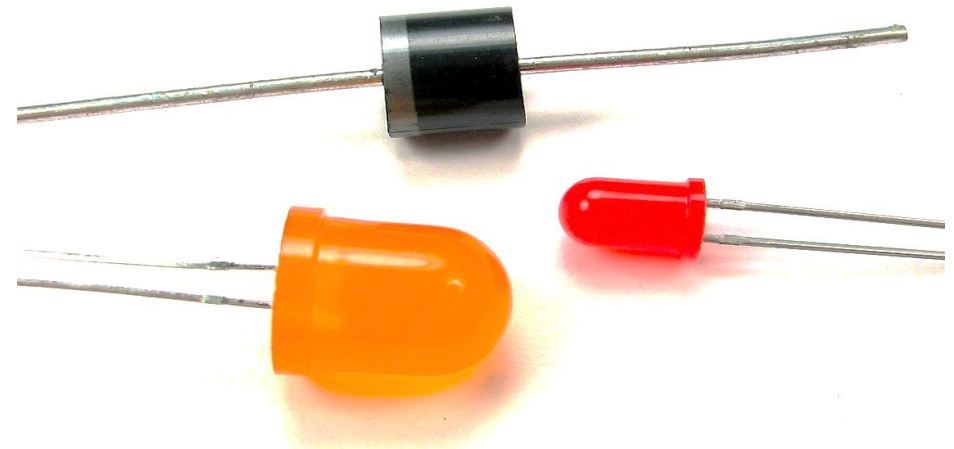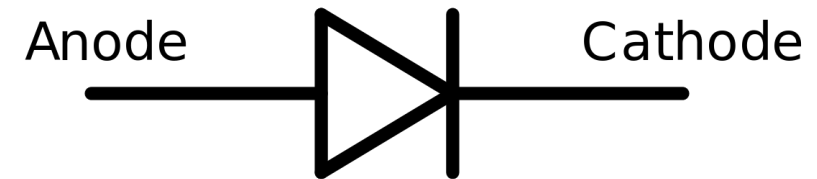
A. The Current Slide Only

B. To all the slides

C. To all the New Presentation you create

D. All of these

Q #5   **LED Stands for:**

A.   Laser Emitting Direction

B.   Laser Eating Diode

C.   Light Exit Direction
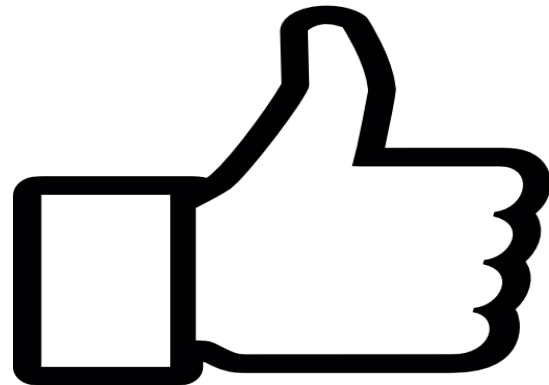
D.   Light Emitting Diode

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Q # 6 **Linux is a/an**

A. **Operating System**

B. **Utility Program**

C. **Application Software**

D. **Educational Software**

Linux is a family of open source Unix-like operating systems based on the Linux kernel, an operating system kernel first released on September 17, 1991

Q # 7 **Trackball is a(n):**

A. **Storage device**

B. **Output Device**

C. **Input Device**
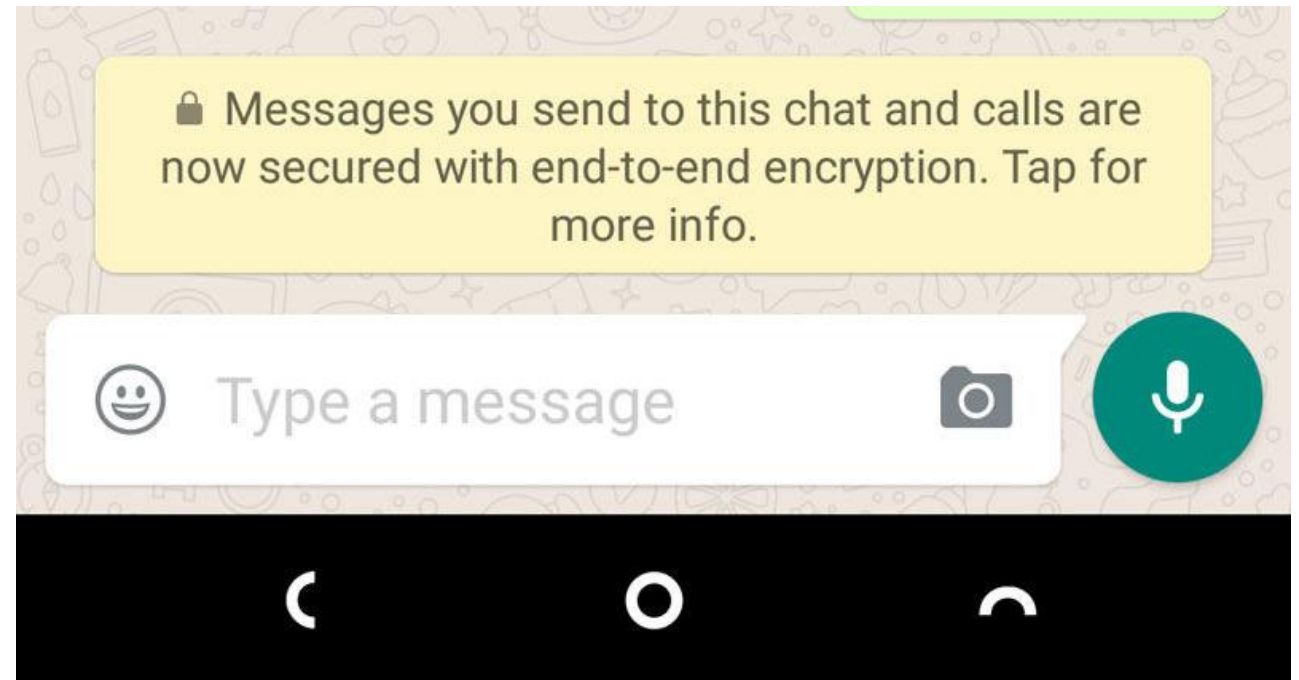
D. **Programming language**

Q #8 Which Of The Following Is The Method By Which Data Is Converted From A Readable Form To An Encoded Version

A. **Encryptions**

B. **Spoofing**

C. **Censoring**

D. **COD**

🔒 Messages you send to this chat and calls are now secured with end-to-end encryption. Tap for more info.

Type a message

Q #9 **The Oldest Search Engine Among The Following Is :**

A. Google

Google
1997

msn
1998
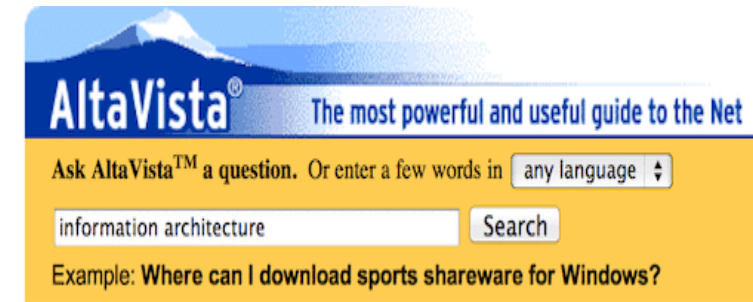
B. MSN Search

C. Yahoo

YAHOO!
1994

AltaVista The most powerful and useful guide to the Net
Ask AltaVista™ a question. Or enter a few words in any language
information architecture Search
Example: Where can I download sports shareware for Windows?
1995

D. Alta Vista

Q #10 **A hybrid computer:**

A. **Resembles A Digital Computer**

B. **Resembles A Analogue Computer**

C. **Resembles Both A Digital And Analogue Computer**

D. **None Of These**

- The *digital* component serves as the **controller** (**logical** and **numerical** operations)
- The *analog* component serves as a **solver** (**mathematically complex equations**)

Q #11 A Computer application program that displays data arranged in rows and columns is called:

A. **Spreadsheet**

B. **Register**

C. **Form**

D. **Box**

Spreadsheet
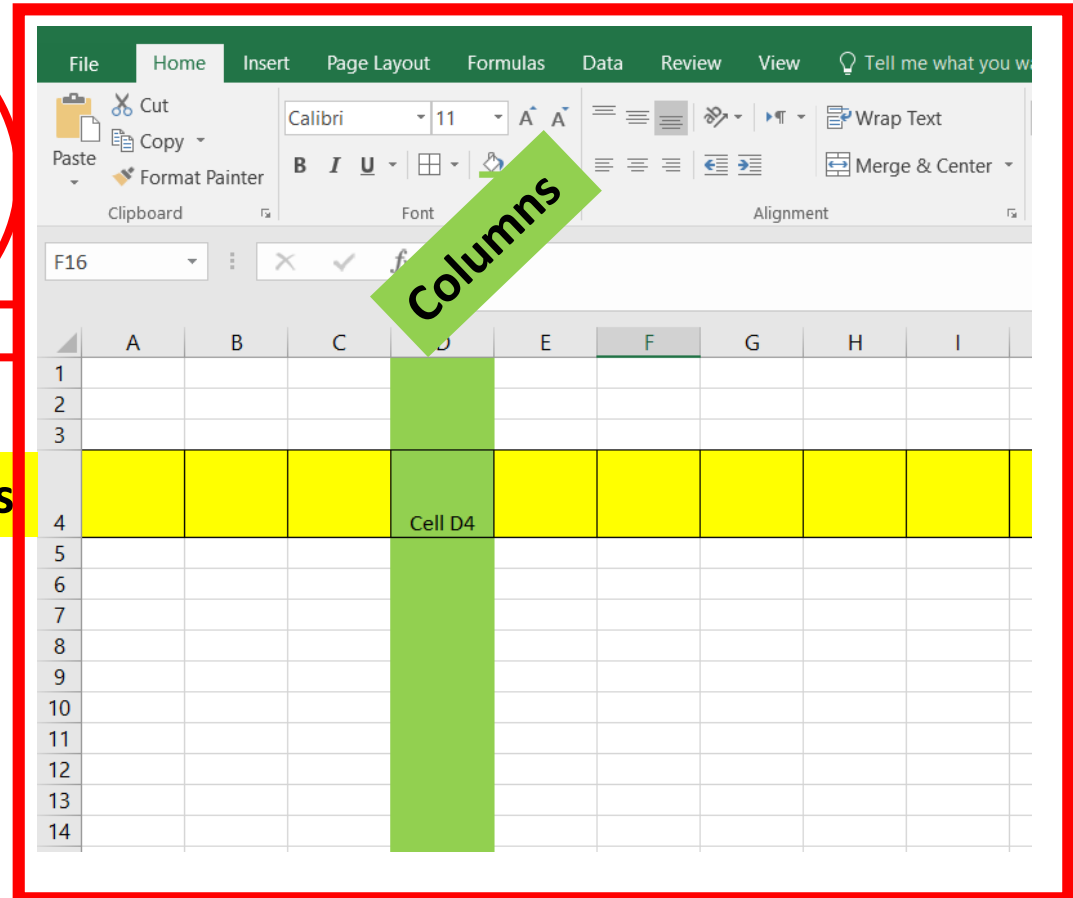
Columns

Rows

Cell D4

Q #12 **Which of the Following is not a Powerpoint View ?**
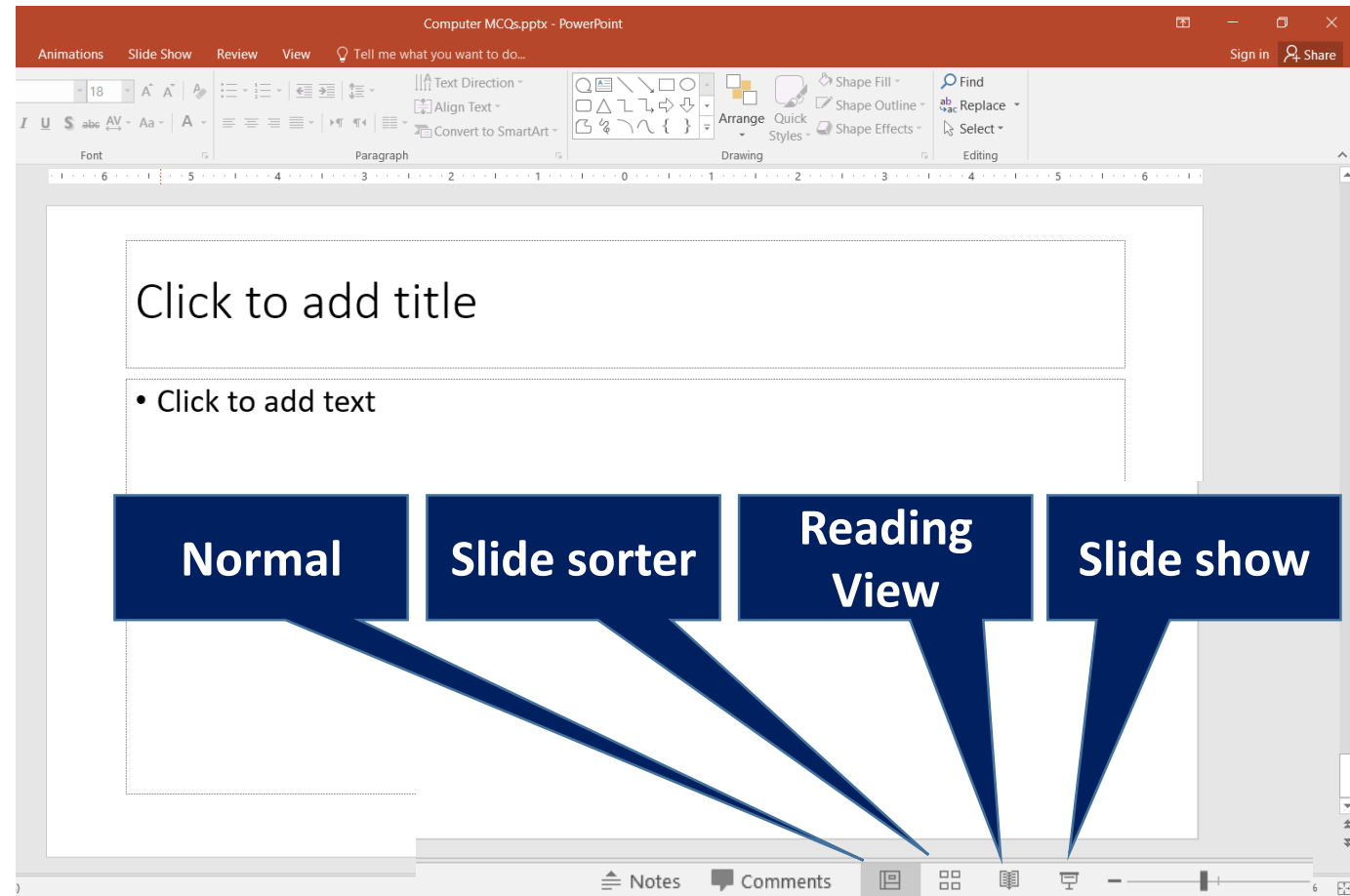
A. **Slide show view**

B. **Slide View**

C. **Presentation View**

D. **Outline View**

Which of the Following is not a Powerpoint View ?

A. **Slide show view**

B. **Slide View**

C. **Presentation View**

D. **Outline View**
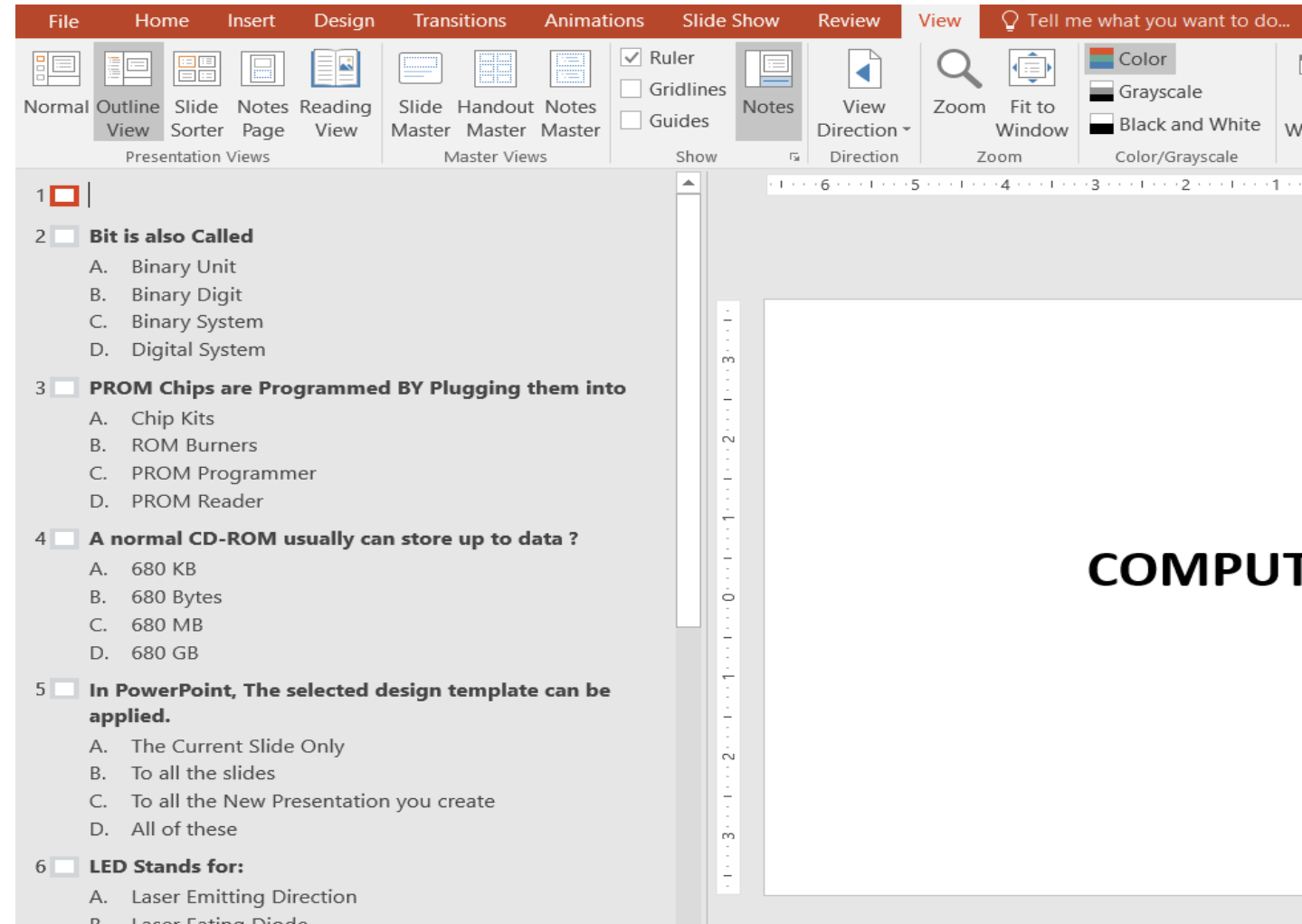
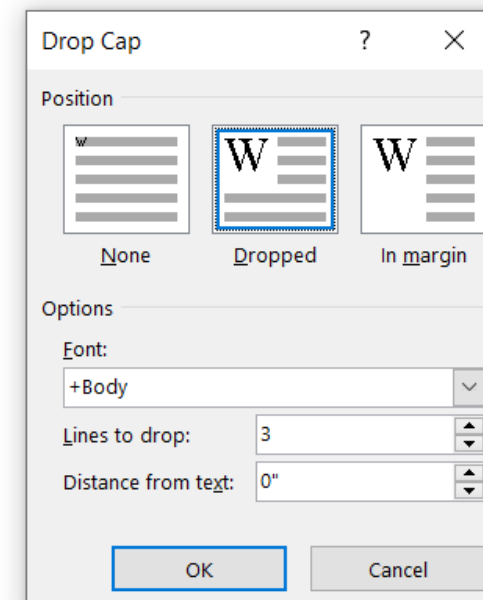**Q #13** In MS Word, when we apply "Drop Cap" on a word then by default, first character of this word drops to

A. 2

B. 3

C. 5

D. 8

n MS Word, when we apply "Drop Cap" on a word then by default, first character of this word drops to

Q #14 **What is the maximum font size you can apply for any character in MS-Word ?**

A. 163

B. 1638

C. 16038

D. None of these

What is the maximum font size you can apply for any character in MS-Word ?

A.   163

B.   1638

C.   16038

D.   None of these

Q #15 **Excel Would evaluate the formula =20*10/5*8, and return this answer**

A. 5

B. 6.25

C. 320

D. 232

=20*10/5*8

* Means Multiply in Excel

Apply **BODMAS**

=20*2*8
=40*8

320

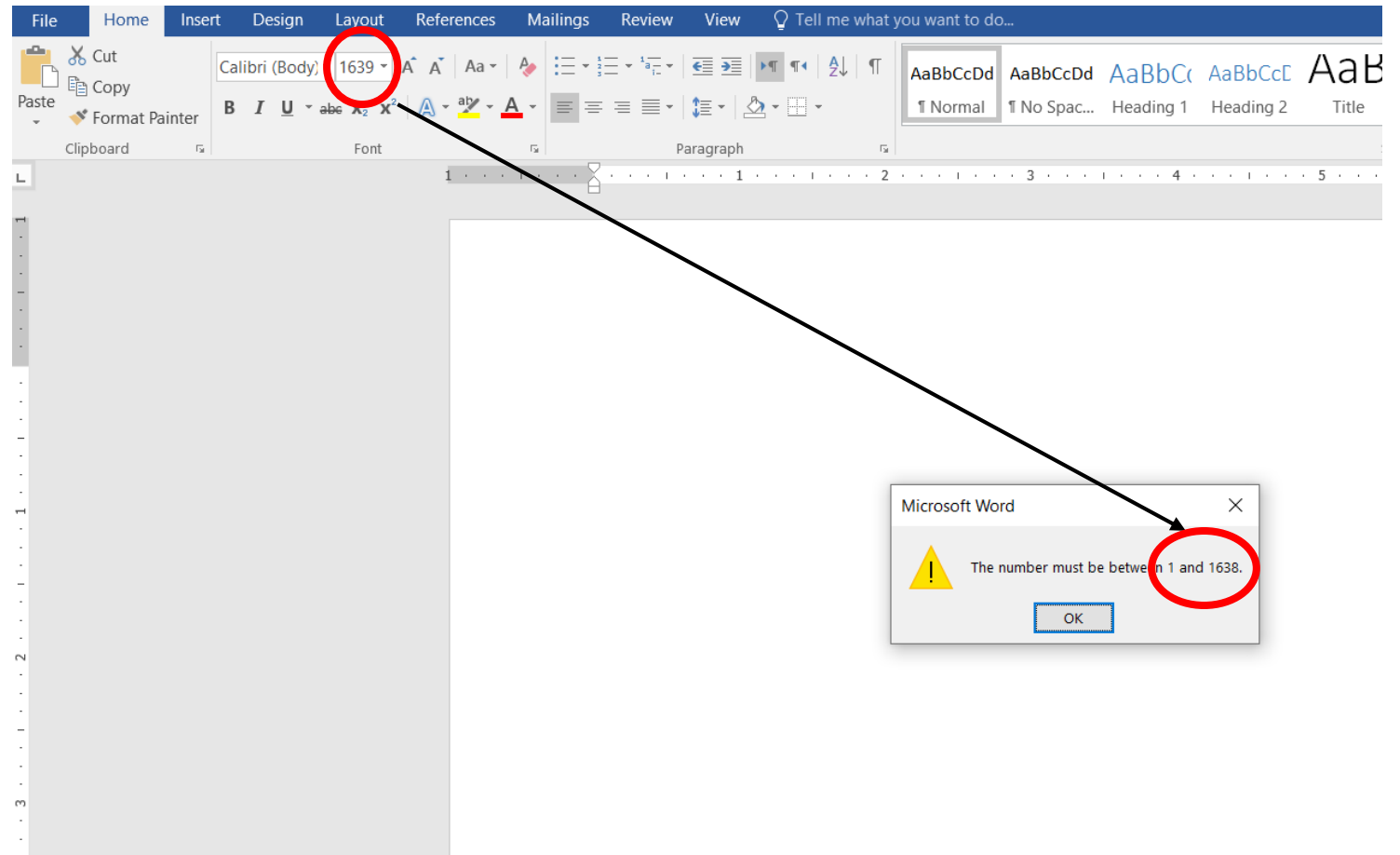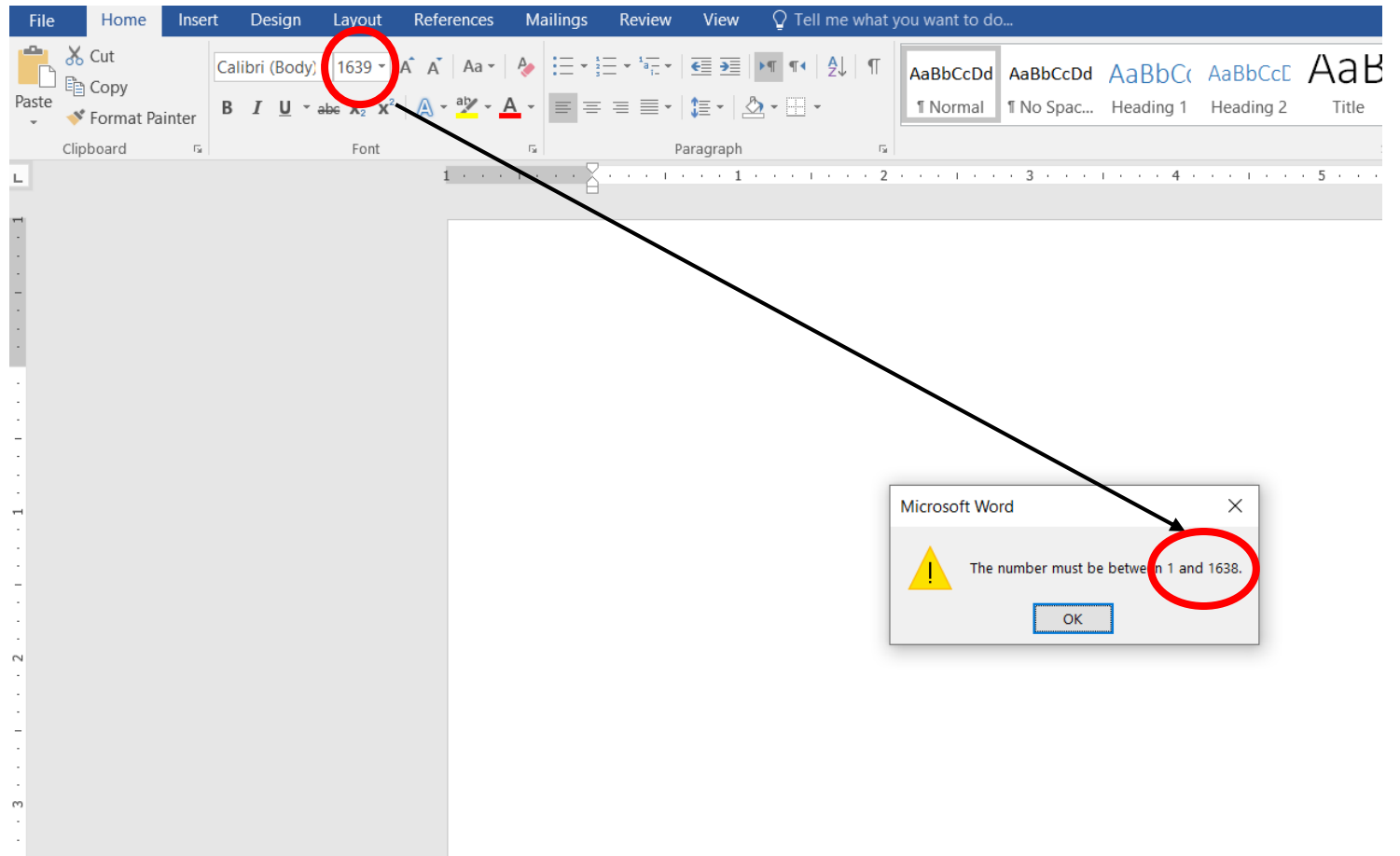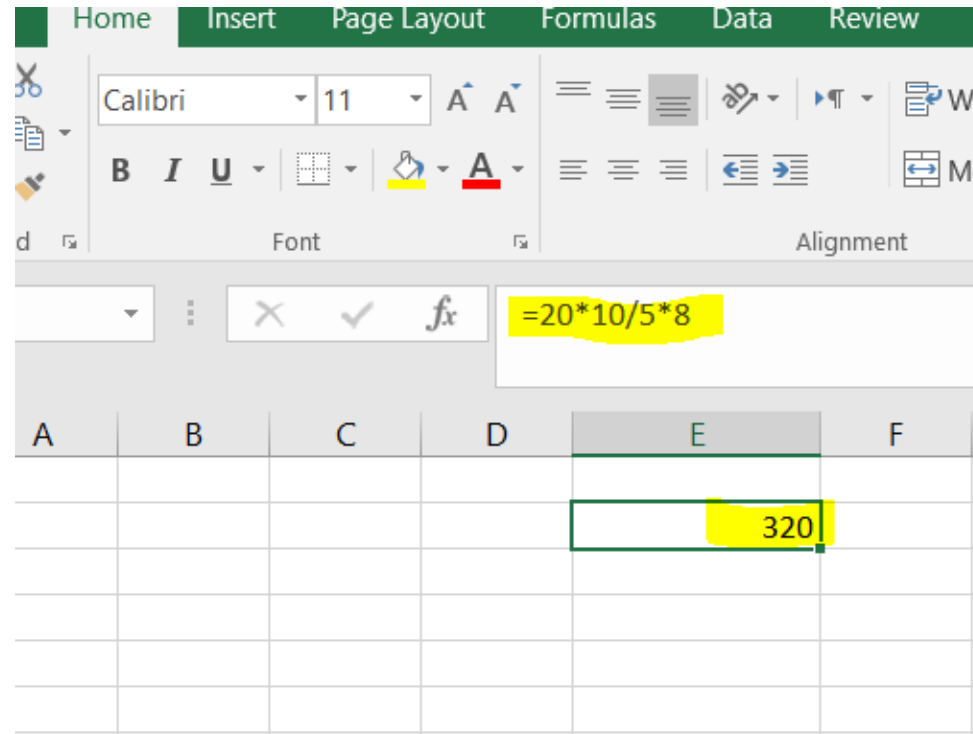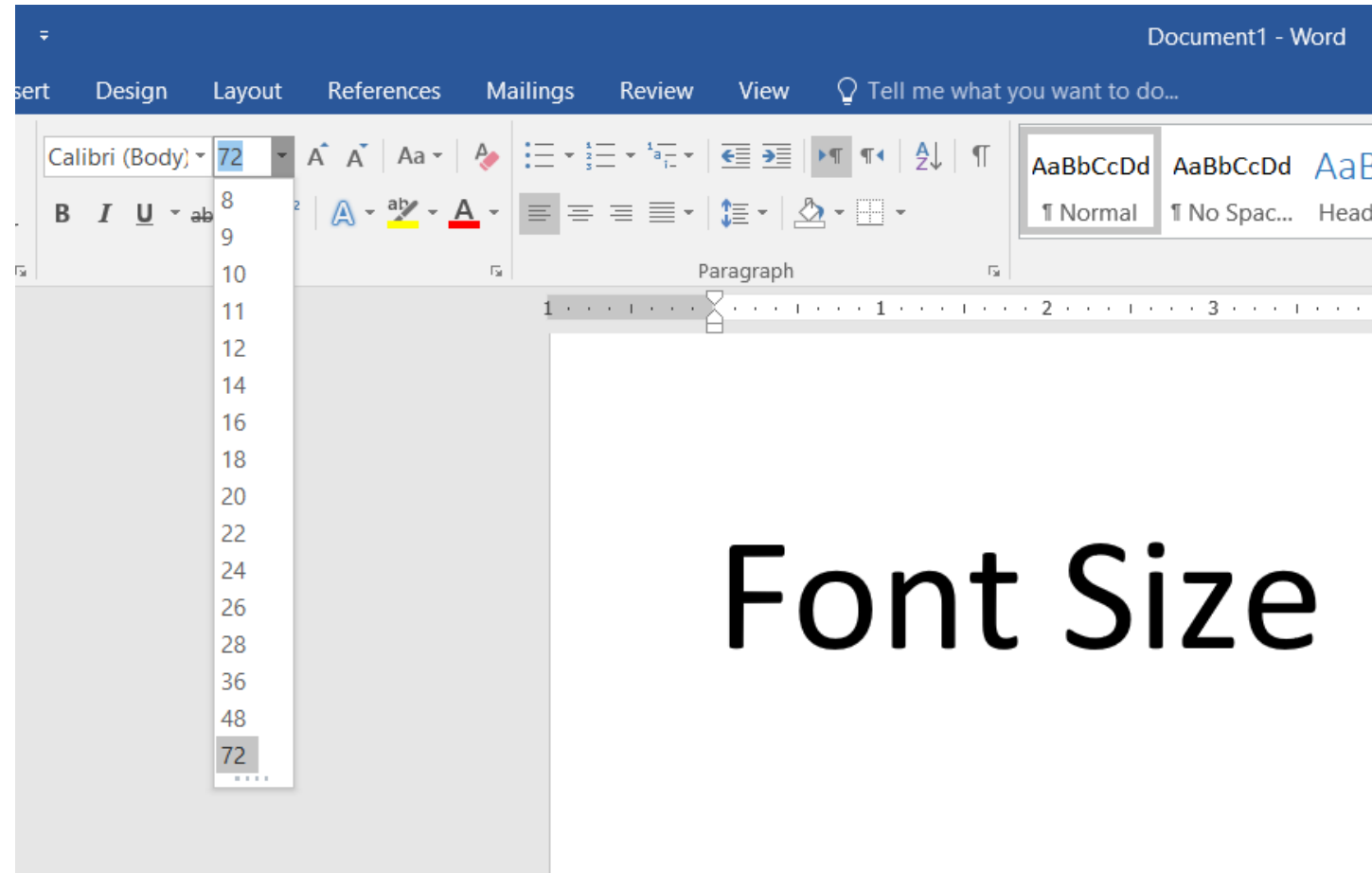**Q #16** What is the maximum font size you can apply for any character in MS-Word ?

A. 163

B. 1638

C. 16038

D. None of these

Font Size

Q #17 **Microsoft Windows uses a GUI environment GUI (pronounced "gooey") stands for**

A.   **Geographical User Interchange**

B.   **Graphical User Interface**

C.   **Geometrical Upper Intelligence**

D.   **Grammatical User Incorporation**

Adjust your computer's settings   View by: Category ▼

System and Security
Review your computer's status
Save backup copies of your files with File History
Backup and Restore (Windows 7)

Network and Internet
View network status and tasks

Hardware and Sound
View devices and printers
Add a device
Adjust commonly used mobility settings

Programs
Uninstall a program

User Accounts
🛡Change account type

Appearance and Personalization

Clock and Region
Change date, time, or number formats

Ease of Access
Let Windows suggest settings
Optimize visual display

Q #18 **To Copy a picture of the screen to the clipboard use:**

A. **Alt key**

B. **Shift Key**
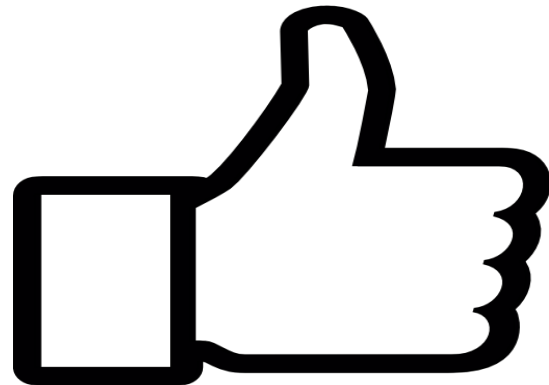
C. **Print Screen Key**

D. **None of these**

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Q #19

……is used to transmit digital data over telephone lines

A. **Network Card**

B. **Sound Card**

C. **Graphic Card**

D. **Modem**

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Q #20

CRT is the technology used in a:

CRT = *"Cathode Ray Tube"*

A. Mouse

B. Monitor

C. COO

D. Trojan Horse

Q #21

What is a terabyte?

A. **An Optical Storage Medium Capable Of Storing Vast Amounts Of Information**

B. **A Multifunctional Operating Environment**

C. **Flash Memory**

D. **Roughly A Trillion Bytes**

1 KB	**1024 B**	**B=Byte**
1 MB	**1024 KB**	**KB=Kilobyte**
1 GB	**1024 MB**	**MB=Megabyte**
1 TB	**1024 GB**	**GB=Gigabyte**
1 PB	**1024 TB**	**TB=Terabyte**
1 EB	**1024 PB**	**PB=Petabyte**
1 ZB	**1024 EB**	**EB=Exabyte**
1 YB	**1024 ZB**	**ZB=Zettabyte** **YB=Yottabyte**

Q #22 **What does RAM in a computer stand for?**

A. **Read and Memorize**

B. **Random Access Memory**

C. **Random Access Module**

D. **Random Access Modem**

Q #23 **PowerPoint presentations are widely used as**

A. **Note outlines for teachers**

B. **Project presentations by students**

C. **Communication of planning**

D. **All of these**

Q #24   **A Common Name for Software Error is:**

A.   Bugs

B.   Trojans

C.   Logic Bombs

D.   Viruses

Q #25 Which shortcut key insert a new slide in current presentation in PowerPoint?

A. Ctrl+N

B. Ctrl+M

C. Ctrl+S

D. All of these

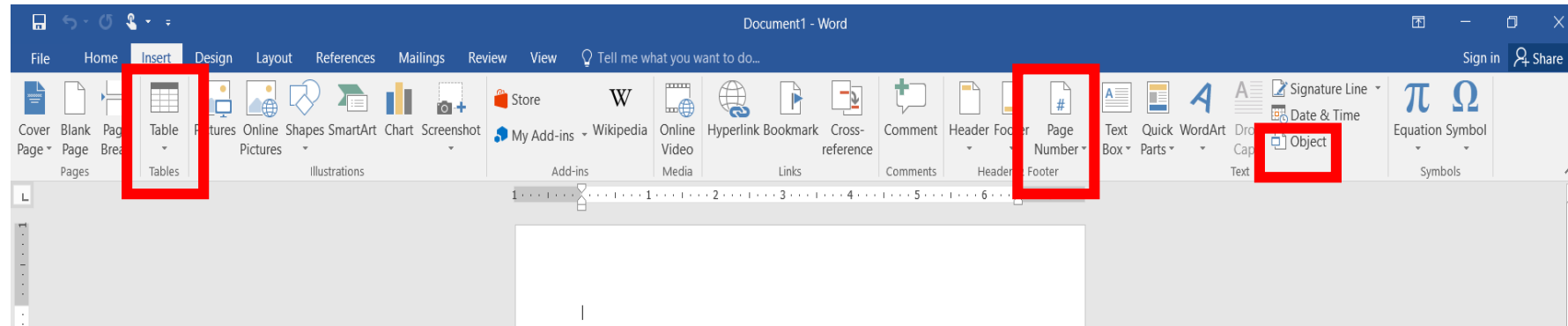**Q #26** In MS word 2016, which of the following command is not available in insert menu?

A. **Columns**

B. **Table**

C. **Page Number**

D. **Object**

Q #27 which type of computer program would be used to design an invitation card?

A. **word processing**

B. **simulation**

C. **desktop publishing**

D. **virtual realty**

Q #28 Macintosh series of personal computers developed by which of the following companies ?

A. Dell

B. Apple

C. IBM

D. Microsoft

Q #29   **Shortcut keys to switch to the next window is :**

A.   Alt + Tab

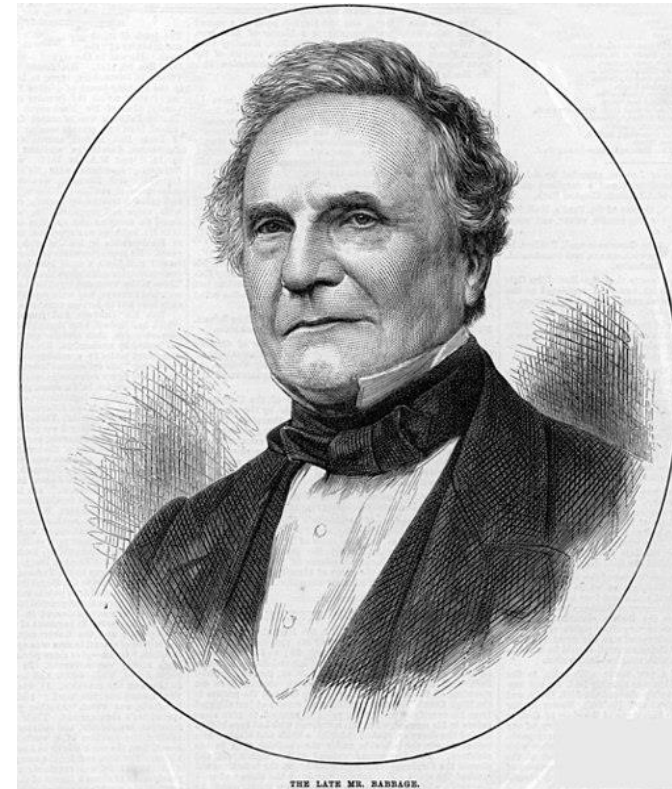**B.   Shift + Tab**

C.   ALt + Ctrl

D.   Ctrl + Tab

Q #30 **Who is called the Father of Computers ?**

A. Charles Babbage

B. Thomas Kurtz

C. Knarad Zuse

D. Bill Gates

THE LATE MR. BABBAGE.

Q #31 **The shortcut key to close a selected Window**

A. **Alt + F4**
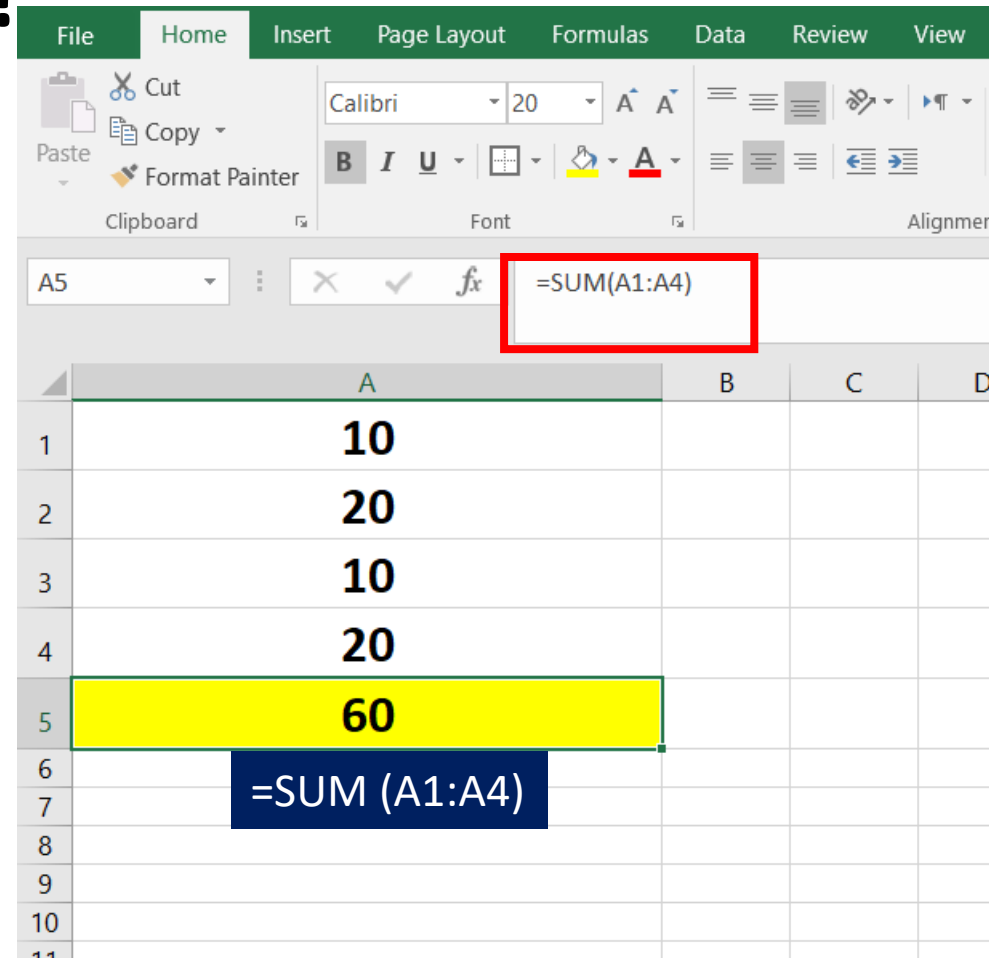
B. **Ctrl + F4**

C. **Alt + F5**

D. **Alt + F3**

Q #32 In MS Excel, Which function automatically total a column or row of values?

A. TOTAL

B. ADD

C. SUM

D. AVG

Q #33 Which of the following is not a major reason for an email bounce?

A.   Bad User Account Name

B.   Bad Domain Name

C.   Stale File Handle

D.   Domain Server Is Down

Q #34 The transfer of data from one place to another is called:

A. **Data Processing**

B. **Data Distribution**
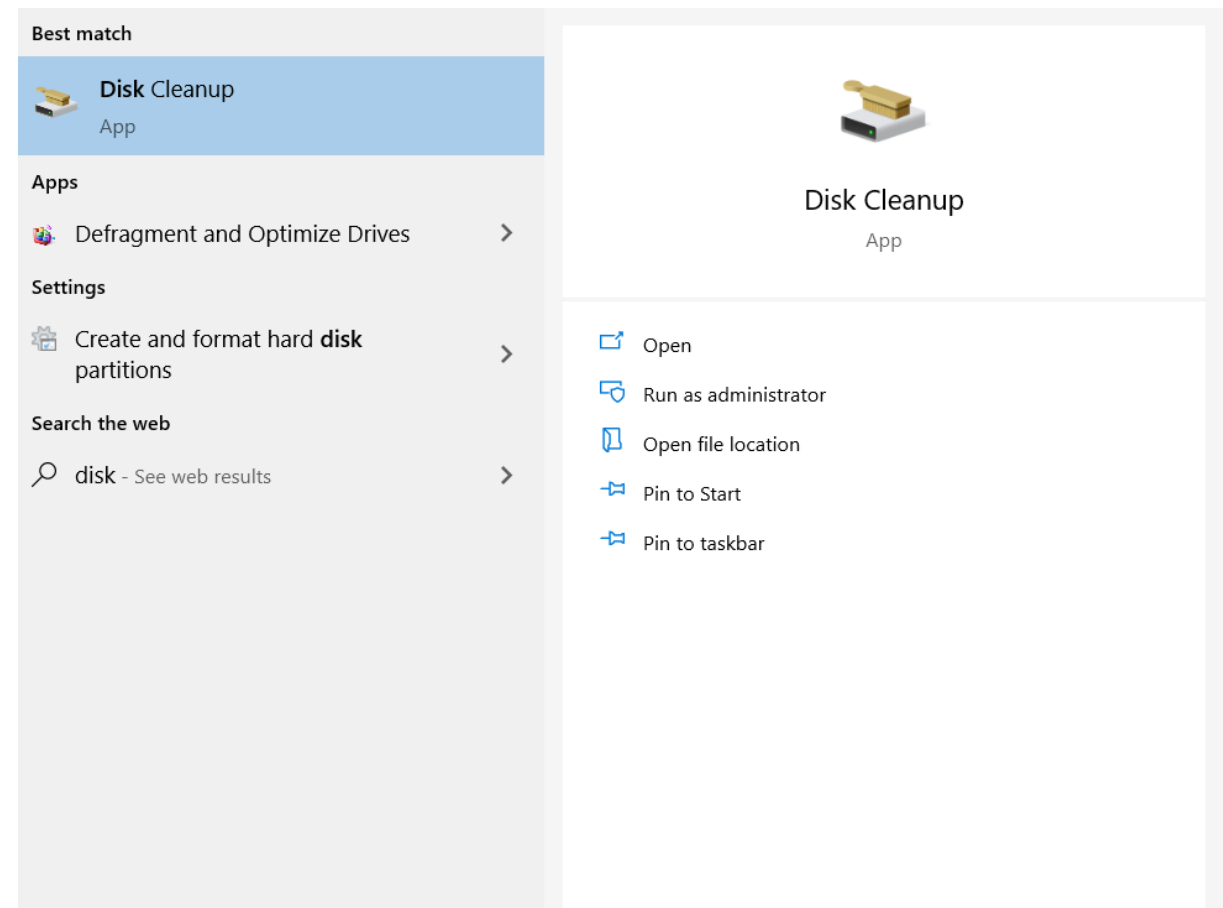
C. **Data Communication**

D. **Data Encryption**

Q #35 ..... to used as disk scanner in Microsoft Windows.

A. Disk cleanup

B. Disk Defragmenter

C. Disk Cleanout

D. Disk Cleaning

Best match

Disk Cleanup
App

Apps

Defragment and Optimize Drives

Settings

Create and format hard disk partitions

Search the web

disk - See web results

Disk Cleanup
App

Open

Run as administrator

Open file location

Pin to Start

Pin to taskbar

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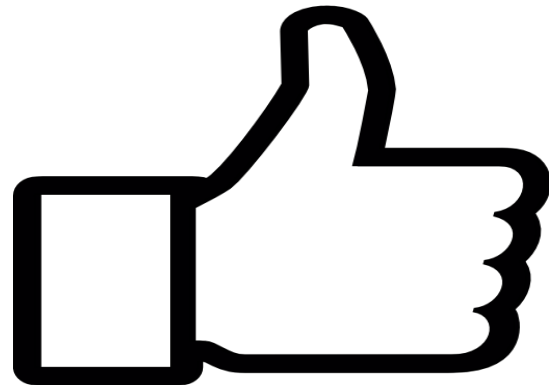
Like

Q #36 **A program that can destroy all of your computer programs:**

A. **Anti-virus**

B. **Virus**

C. **Switched computer**

D. **Dust**

Q #37 **In computing, NOS stands for**

A. **Non Operating Software**

B. **Network Operating System**

C. **Node Open Software**

D. **Neutral Operating System**

Q #38 Which of the following software is used to prepare presentation?

A. **PowerPoint**

B. **Microsoft Word**

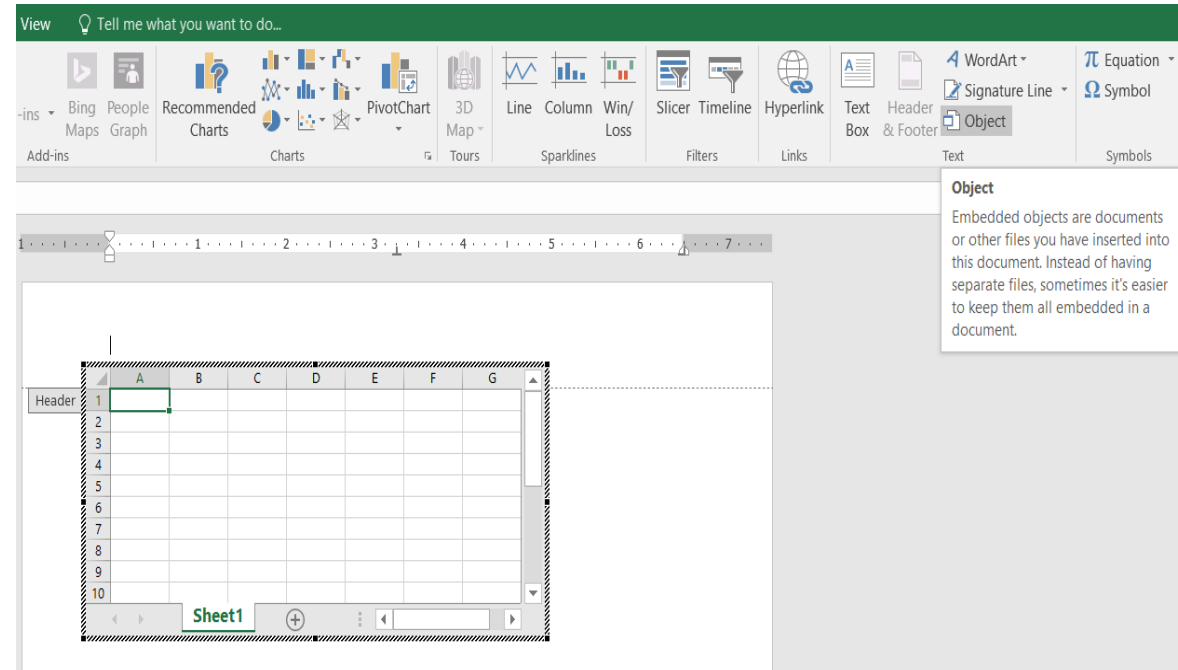C. **Spread sheet**

D. **None of these**

Q #39

To edit in an embedded excel worksheet object in a word document:

A. **Use the excel menu bar and toolbars inside the word application**

B. **edit the hyperlink**

C. **edit the data in a excel source application**

D. **use the word menu bar and toolbar**

View Tell me what you want to do...

-ins Bing Maps People Graph Recommended Charts PivotChart 3D Map Line Column Win/Loss Slicer Timeline Hyperlink Text Box Header & Footer WordArt Signature Line Object Equation Symbol

Add-ins Charts Tours Sparklines Filters Links Text Symbols

Object
Embedded objects are documents or other files you have inserted into this document. Instead of having separate files, sometimes it's easier to keep them all embedded in a document.

Header

Sheet1

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Q #40   **A computer on internet is identified by its:**

A.   Email Address

B.   Street Address

C.   Login Password

D.   IP Address

IP= Internet Protocol address

216.58.216.164

Q #41   **What is unsolicited bulk email known as ?**

A. **Arial**

B. **Spam**

C. **Hebrew**

D. **Spool**

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Q #42 Which of the following options is not a valid PowerPoint's view?

A. **Slideshow view**

B. **Slide sorter view**

C. **Presentation View**

D. **Normal View**
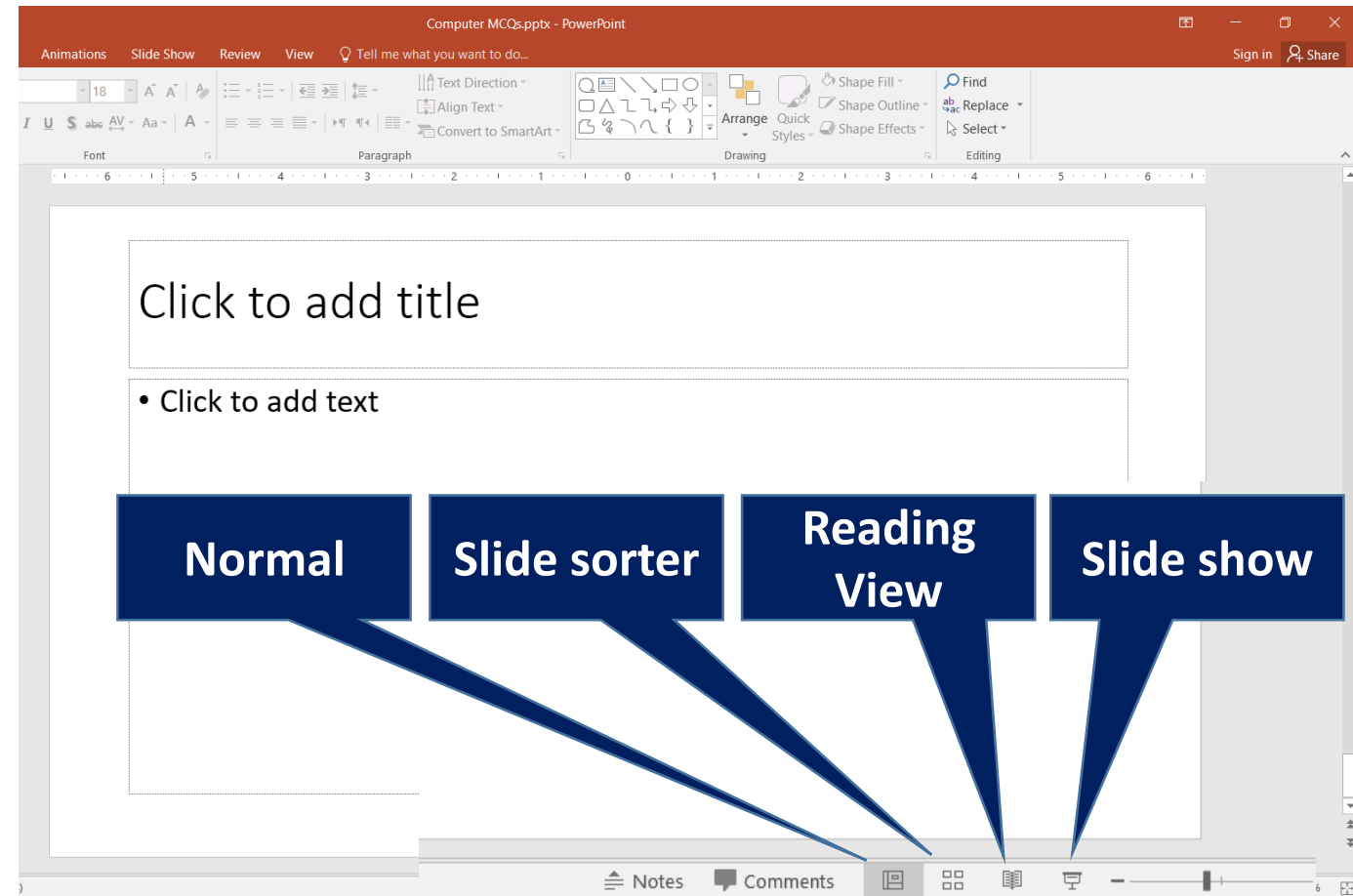
Q #43 What term describes a picture that has been resized by a percentage?

A. **Cropped**

B. **Flipped**

C. **Stretched**

D. **Scaled**

Q #44 Which of the following is not an application software?

A. **Windows NT**

B. **Page Maker**

C. **Winword XP**

D. **Photoshop**

Q #45 MS excel is used to _____ data.

A. **Organize**

B. **Share**

C. **Communicate**

D. **Obtain**

Q #46

The _____ option is used to show a specific row or column on every printed page.

A. **Print Title**

B. **Page Layout**

C. **Print Preview**

D. **None of these**
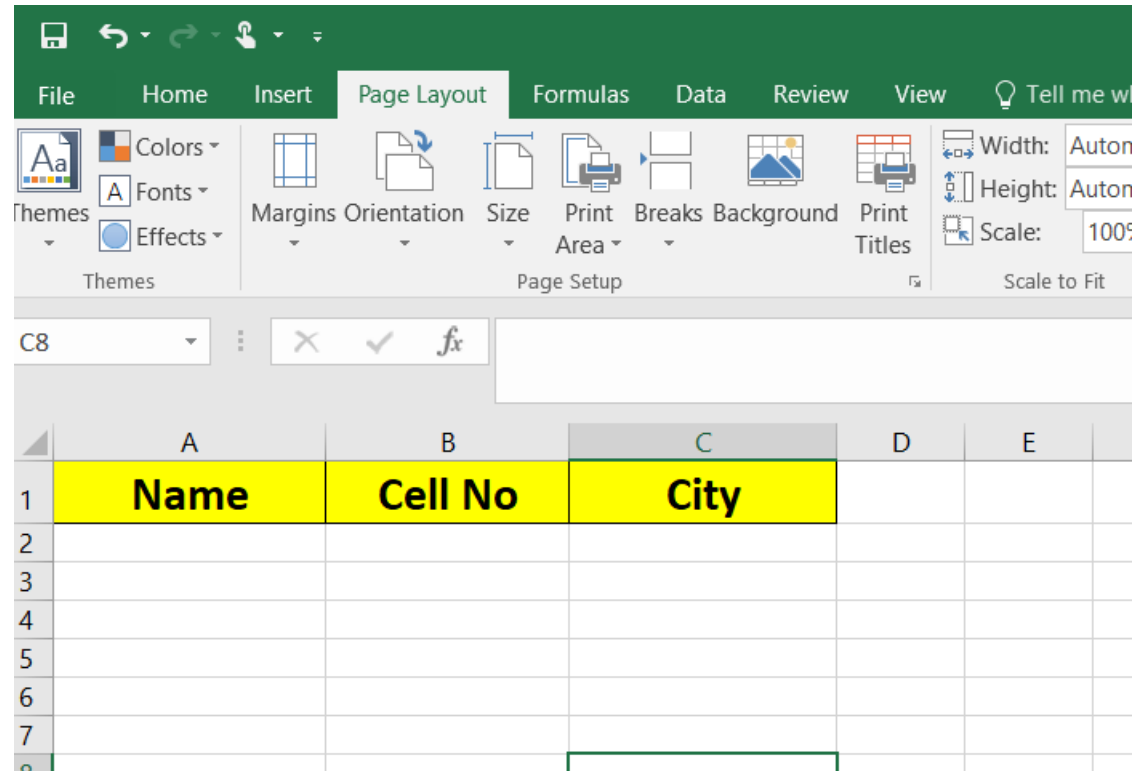
Q #47   **MS Powerpoint is a/an example of:**

A.   Multimedia Software

B.   Graphics Software

C.   Spreadsheet

D.   Entertainment Software

Q #48
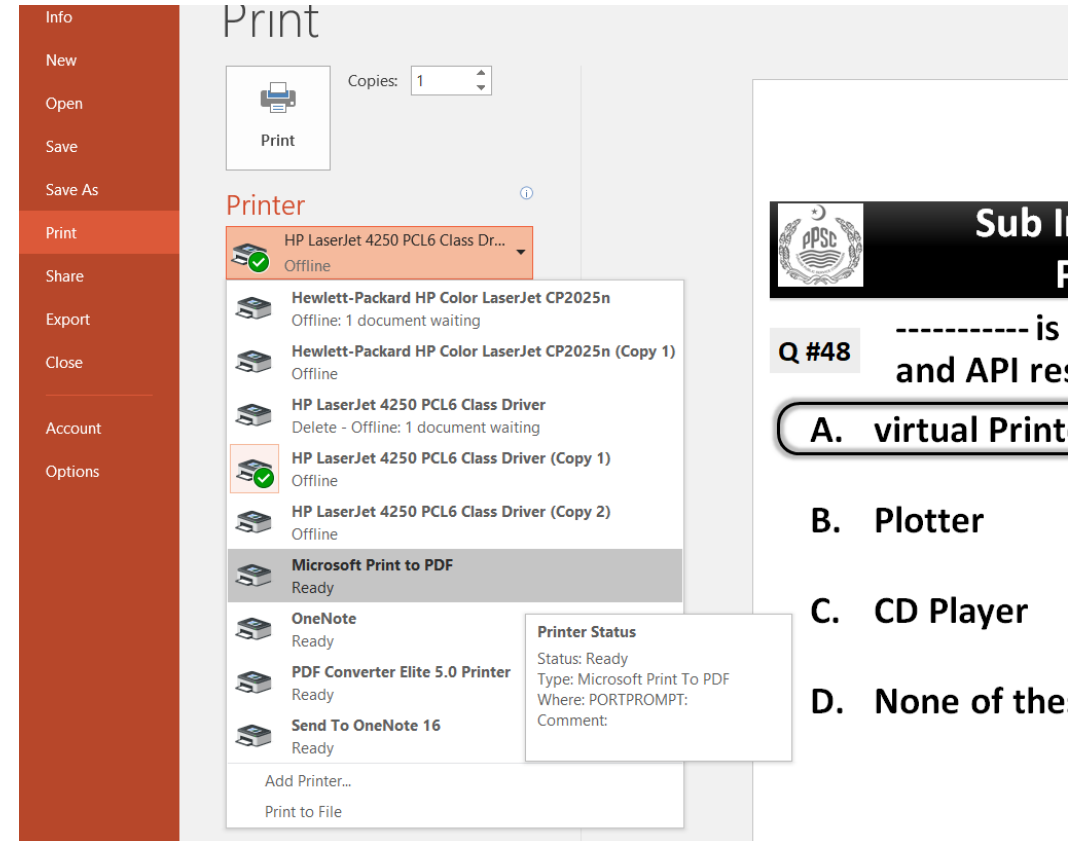
---------- **is a computer software whose user interface and API resembles that of a printer driver.**

A. virtual Printer

B. Plotter

C. CD Player
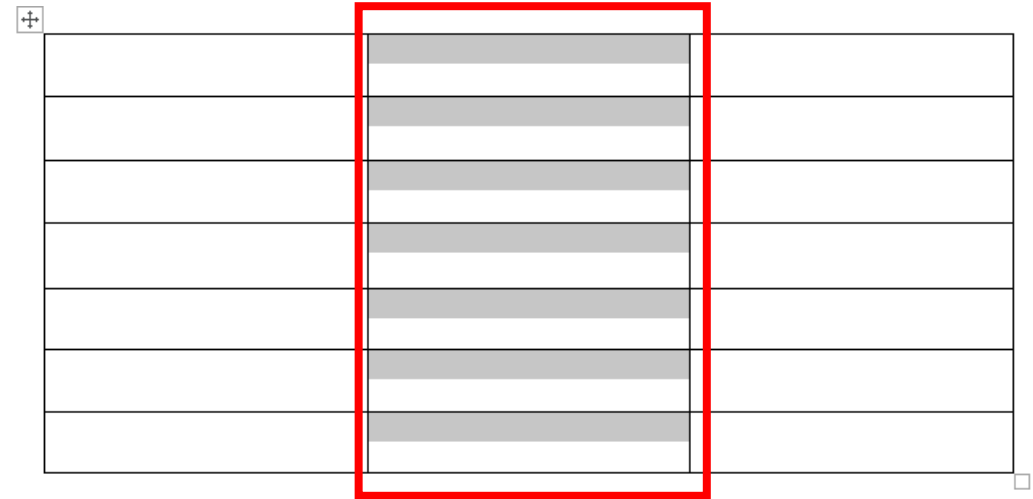
D. None of these

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Q #49

In MS Word 2007, to select a column of the table from bottom to top, press:

A. **Shift+ALT+Page UP**

B. **ALT+PAGE UP**

C. **CTRL+PAGE UP**

D. **CTRL+ALT+PAGE UP**

Shift + ALT + Page UP

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Q #50   **Add or Remove programs is a(an):**

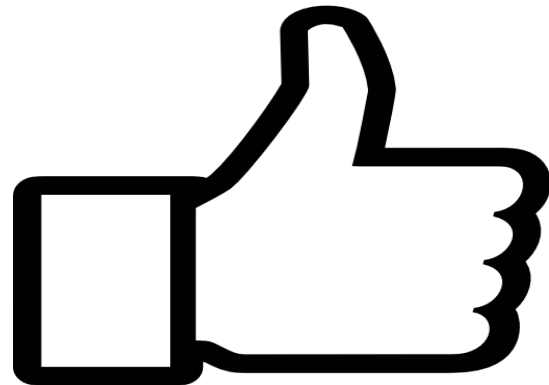**A.   Productivity Software**

B.   File Manager

C.   Utility Program

D.   Device Driver

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